

Core Facilities Publication Policy

As a core facility within an academic institution, Wake Forest University Microscopic Imaging Center follows the same internationally established guidelines as departments or schools throughout Wake Forest University stipulated by journals and the publication houses themselves. We have, therefore, implemented a new publication policy within the center.

1. All publications resulting from the use of instruments within the facility should, at the very least, acknowledge the Wake Forest University Microscopic Imaging Core (MIC) as a whole, e.g. *'the authors gratefully acknowledge the Wake Forest University Microscopic Imaging Core (RRID:SCR_02975) for their support & assistance in this work'*
2. Where users have had significant help from a particular member of core facility staff, or staff have generated additional data personally, this staff member should be acknowledged by name, alongside the center if applicable, e.g. *'the authors thank *** of Wake Forest University Microscopic Imaging Core for their support & assistance in this work'*
3. If scientists from Wake Forest University MIC contributed more than just routine techniques, they should be co-authors of papers that use data.
 - a. *Development or adaptation of protocols to suit samples or materials, (re)designing experiments, extensive data analysis and interpretation are not routine and constitute contributions meriting co-authorship.*
 - b. *Simple acquisitions of raw data or routine sample preparations alone normally would not merit co-authorship but should still be acknowledged.*

We appreciate that authorship decisions are generally made at the preparation stage of a manuscript, rather than at the initiation of the work, however staff will now ask what the desired outcome of any new research project is and expect to be informed of any potential publications resulting from the work. If you are uncertain about co-authorship or have any questions or concerns about this, please discuss this issue with the facility manager in advance.

Please send a reprint of the paper, or an e-mail including the reference information for the publication. We also politely request that you remember to acknowledge use of the facilities in your presentations and cite core facilities in grants, as appropriate.

This publication policy has been compiled by Natasha Stephen (Plymouth Electron Microscopy Centre) after discussions with the RMS EM-UK community. Dr Stephen gratefully acknowledges all contributors, particularly Kim Findlay of the John Innes Centre, whose contribution was used as an early model of this document.